



Premises, Site Management, Health & Safety Professional Development

Our centrally based programme of courses and conferences is intended to support continuing professional development for schools and the education workforce.

This course directory provides details of all courses published up to Sunday 26 May 2019.

New courses will appear in the directory when added to CPD Online.

For viewing course details and for making a booking please log onto www.babcock-education.co.uk/4Scpd

If you have queries about a training course, please email the relevant admin contact as shown in the course details on CPD Online. Alternatively, please contact the Training & Conferencing Team by email (course.bookings@babcockinternational.com) or by telephone (0800 073 4444 ext 835008).

Portable Electrical Appliances - Inspection & Testing

This one-day course aims to provide participants with the knowledge and understanding necessary to competently carry out user checks, formal visual inspections, and testing of portable electrical appliances using a PAT tester.

Participants will also be informed of various methods of recording and keeping appropriate records of inspection and testing. Participants will be assessed over the course of the day to ensure that they understand basic requirements and competency to carry out the functions described on return to school.

Code	Date	Time	Venue
19T/14860	Friday 28 June 2019	09:30 - 15:30	Philip Southcote School, Addlestone Moor, KT15 2QH

£170

£204 inc VAT

No charge for schools with Health & Safety SLA

School Health & Safety Management and Risk Assessment

This course is primarily aimed at persons appointed by the Headteacher to lead on H&S functions within the school. This person often referred to as the H&S Coordinator, retains an overview of H&S within the school and advises the headteacher of issues requiring senior management action. This course explains the specific function of the H&S Coordinator as outlined in SCC schools' model policy.

Risk Assessment Process is covered via an afternoon workshop.

Code	Date	Time	Venue
19T/14866	Monday 1 July 2019	09:30 - 16:00	Philip Southcote School, Addlestone Moor, KT15 2QH

£170

£204 inc VAT

No charge for schools with Health & Safety SLA

Legionella Awareness/ Management

This half day course will provide a basic understanding of the requirements necessary for managing the Legionella risk in hot and cold water systems. The course explains the role of the responsible person, the Legionella Risk Assessment requirements and outlines a Control Scheme e.g. carrying out temperature monitoring, asset inspection and servicing.

Code	Date	Time	Venue
19T/14861	Thursday 4 July 2019	10:00 - 13:00	Philip Southcote School, Addlestonemoor, KT15 2QH

£130

£156 inc VAT

Premises Health & Safety Management

This one-day health and safety (H&S) management course is for school managers with a buildings manager and maintenance emphasis, and seeks to provide participants with sufficient knowledge and confidence to ensure appropriate H&S standards are maintained. The course will cover relevant building management legislation and appropriate systems for day-to-day operation of school premises.

Code	Date	Time	Venue
19T/14862	Monday 8 July 2019	09:30 - 15:30	Philip Southcote School, Addlestonemoor, KT15 2QH

£170

£204 inc VAT

No charge for schools with Health & Safety SLA

Ladder & Steps Safety Awareness

Working at height is a significant risk to many people at work. It is a legal requirement for employers to ensure that staff who are required to use access equipment are competent to do so. Participants will be asked to demonstrate competence in the use and handling of basic access equipment, and will receive an attendance certificate.

Code	Date	Time	Venue
19T/14873	Wednesday 10 July 2019	09:30 - 12:30	The Weald C of E Voluntary Aided Primary School (GST), Newdigate Road, RH5 4QW

£125

£150 inc VAT

No charge for schools with Health & Safety SLA

Lifting & Handling/Back Care

This half-day course is suitable for any person in a school who is required to lift and handle as an intrinsic part of their work. It provides a range of strategies for reducing the likelihood of musculoskeletal disorders.

Areas covered will include:

- * Techniques of safe lifting and handling
- * Practice and responsibility
- * Healthy lifestyle
- * Spinal anatomy
- * Related injuries
- * Personal/individual risk assessment

Participants should only attend if they are prepared for a mainly practical session where they will be asked to copy/demonstrate the safe lifting and handling techniques that they are shown. Participants should attend dressed in loose sensible clothing and wear flat or low heeled shoes.

Code	Date	Time	Venue
19T/14875	Wednesday 10 July 2019	13:00 - 15:30	The Weald C of E Voluntary Aided Primary School (GST), Newdigate Road, RH5 4QW

£125

£150 inc VAT

No charge for schools with Health & Safety SLA