



Administration, SIMS & Finance Professional Development

Our centrally based programme of courses and conferences is intended to support continuing professional development for schools and the education workforce.

This course directory provides details of all courses published up to Sunday 26 May 2019.

New courses will appear in the directory when added to CPD Online.

For viewing course details and for making a booking please log onto www.babcock-education.co.uk/4Scpd

If you have queries about a training course, please email the relevant admin contact as shown in the course details on CPD Online. Alternatively, please contact the Training & Conferencing Team by email (course.bookings@babcockinternational.com) or by telephone (0800 073 4444 ext 835008).

Bursar Briefing Session - Primary

This is a workshop style session giving latest updates on issues affecting the work of bursars in Surrey maintained schools. It also provides a networking opportunity for bursars to meet Strictly Education 4S Finance and Personnel Consultants and school colleagues to consider new initiatives and share ideas and good practice.

There are other opportunities for academy bursars, who buy into the finance ASLA, to meet. Please contact Strictly Education 4S School Finance team for further details.

Please note that only one SLA funded place is available per school. If you would like another member of staff to attend, the school will be charged £50 (exc. VAT) per additional booking.

Code	Date	Time	Venue
19T/14817	Wednesday 5 June 2019	09:30 - 12:30	The Thames Club, Staines, TW18 2PD

£150

£180 inc VAT

No charge for schools with Finance SLA

Bursar Briefing Session - Primary

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Code	Date	Time	Venue
19T/14819	Thursday 6 June 2019	09:30 - 12:30	Leatherhead Golf Club, Leatherhead, KT22 0EE

£150

£180 inc VAT

No charge for schools with Finance SLA

Bursar Briefing Session - Special & Short Stay Schools

This is a workshop style session giving latest updates on issues affecting the work of bursars in Surrey maintained schools. It also provides a networking opportunity for bursars to meet Strictly Education 4S Finance and Personnel Consultants and school colleagues to consider new initiatives and share ideas and good practice.

There are other opportunities for academy bursars, who buy into the finance ASLA, to meet. Please contact Strictly Education 4S School Finance team for further details.

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Code	Date	Time	Venue
19T/14820	Thursday 6 June 2019	09:30 - 12:30	Leatherhead Golf Club, Leatherhead, KT22 0EE

£150

£180 inc VAT

No charge for schools with Finance SLA

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Code	Date	Time	Venue
19T/14821	Tuesday 11 June 2019	09:30 - 12:30	Guildford Rugby Club, Broadwater Pavilion, GU7 3DH

£150

£180 inc VAT

No charge for schools with Finance SLA

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There are other opportunities for academy bursars, who buy into the finance ASLA, to meet. Please contact Strictly Education 4S School Finance team for further details.

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Code	Date	Time	Venue
19T/14818	Wednesday 12 June 2019	09:30 - 12:30	Reigate Baptist Church, Reigate, RH2 7LR

£150

£180 inc VAT

No charge for schools with Finance SLA

Bursar Briefing Session - Secondary

This is a workshop style session giving latest updates on issues affecting the work of bursars in Surrey maintained schools. It also provides a networking opportunity for bursars to meet Strictly Education 4S Finance and Personnel Consultants and school colleagues to consider new initiatives and share ideas and good practice.

There are other opportunities for academy bursars, who buy into the finance ASLA, to meet. Please contact Strictly Education 4S School Finance team for further details.

Please note that only two SLA funded places are available per school. If you would like another member of staff to attend, the school will be charged £50 (exc. VAT) per additional booking.

Parking is available in the surrounding residential roads which are a short walk to the school.

Code	Date	Time	Venue
19T/14822	Thursday 13 June 2019	10:00 - 13:00	West Hill School, Kingston Road, KT22 7PW

£150

£180 inc VAT

No charge for schools with Finance SLA